

Dear 2017 Fall Exchange students:

If your Student ID is listed below, you can pick up your E-Card now.

Pick-up place: GEEC Office (Rm.201, International Education Bld.)

Pick-up time: 8:30-11:30 am, 1:30-5:00 pm Sept 12, 2017 (Only on this day)

Place to charge your E-Card: Office next to the East Stairs of the second floor, 1st Cafeteria

Where to use your E-card: on-campus WIFI, gym, swimming pool, library, track and field, store, cafeteria, or any vendor accepting E-card purchase.

How to get a new one once lost it: E-card Office, East end of 9th floor, Chengxin Bld.

Activation NEEDED!!

Place to activate: The self-service machine outside of the place you charge the E-card.

More on the next page

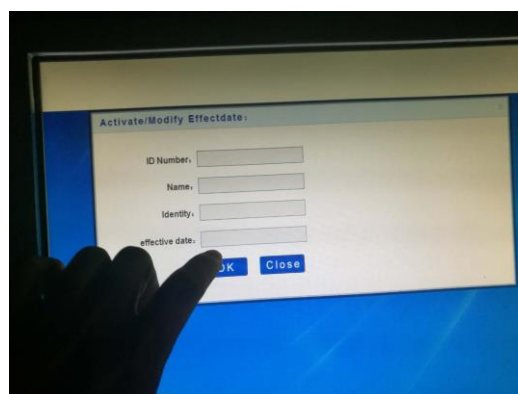
Activation Procedure:



Step1: Choose language preference English, and go to “Self-Service”



Step2: Choose “Activate/postpone”, and place your E-card at the card reader.



Step3: Wait for automatically reading your information in the card, and click “OK” when your information shows up on the screen.

Step4: Activation is done, and you can put money in your Card.

Ready for Pick-up

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