

Procedures for Course Registration in UIBE

----for Exchange Students (2021 Fall)

1. Courses are Provided by 3 Faculties/Schools:

(1) School of International Education (SIE)

- 6-H Chinese Course (For Zero knowledge student, might be canceled for unresistant reason)
20-H Chinese Course : Online interview is required.
- Course begin: September 6

(2) School of International Trade and Economics (SITE)

- Course begin: September 6

(3) Business School (BS)

- Course begin: To be confirmed in late August

2. Course Schedule and Syllabus

Please check Global Exchange and Experience Center's (GEEC) website for course list, syllabus, and introduction: <http://geec.uibe.edu.cn/ywsy/academics/CL/index.htm>

3. Course Registration Module (choose ONLY one module)

(1) Up to 6 Business or Economic Courses (SIE, SITE, BS)

(2) 6-hour Chinese course (SIE) + Up to 4 other Business or Economic Courses (SIE, SITE, BS)

(3) 20-hour Chinese Course (SIE) + Up to 2 other Business or Economic Courses (SIE, SITE, BS)

Note: Please check with your home university and choose ONE module that best suits you.

4. How to Register

- (1) Refer to the 2021 Fall Academic Calendar for important dates.
<http://geec.uibe.edu.cn/ywsy/calendar/index.htm>
- (2) Download 2021 Fall Learning Agreement from GEEC website:
<http://geec.uibe.edu.cn/ywsy/academics/CR/index.htm>
- (3) Fill out the learning agreement with online Chinese courses you are enrolled for the semester in UIBE.
- (4) Print out and sign your learning agreement. Please make sure all changes must be made before you print it out.
- (5) Email your learning agreement to incoming@uibe.edu.cn before 12:00 p.m., August 31 , Beijing Time.
- (6) It is very important for you to submit your learning agreement through email. If you fail to do so, you will not be officially enrolled in any courses.
- (7) Check the final registration list from GEEC.

5. Contact Information

GEEC:

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Business School:

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SIE:

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UIBE-GEEC