

NOTICE OF VISA EXTENSION / RENEWAL & MULTIPLE ENTRY APPLICATION

1. Students who hold the X2 visa that cannot cover the whole semester,
 - Please go to Room 106, School of International Education, UIBE in **September, 2016**.
 - For X2 visa extension, please take
 - a. Registration form of Temporary Residence
 - b. Recent passport photo, 2-inch, white background, no hat
 - c. Admission notice
 - d. Corresponding visa application fee (the fee differs from country to country)
 - Please collect your passport **2 weeks** after the application date

2. Students who need to multiply entries,
 - Please go to Room 106, School of International Education, UIBE, at least 3 months before the completion of your study in UIBE (for fall semester students, the **deadline** to apply for **2 entries** is **November 10 2016**; 1 entry, **December 10, 2016**. **From December 11, 2016, the X2 visa can only be extended to January 31, 2016 with no entries.**)
 - Maximum two entries
 - For entries multiplying, please take
 - a. Registration form of Temporary Residence
 - b. Recent passport photo, 2-inch, white background, no hat
 - c. Admission notice
 - e. Corresponding visa application fee (the fee differs from country to country)
 - Please collect your passport **2 weeks** after the application date

3. Students who hold the X1 visa
 - Please change the X1 visa to Residence Permit as soon as you arrive in China, as this type of visa only allow you to stay here for 30 days.
 - For Residence Permit application, please take
 - a. Registration form of Temporary Residence
 - b. Recent passport photo, 2-inch, white background, no hat
 - c. Admission notice
 - d. Certificate of Verification for Physical Examination Record for Foreigner or Overseas Chinese (please ask for the map of Beijing International Travel Healthcare Center Haidian clinic in the Room 106)
 - RMB 500 (Not urgent)
 - Please collect your passport **15-20 days** after the application date

4. Students who need to use the passport during the visa application procedures
 - Please raise a claim on the day of visa application for a Yellow Receipt, otherwise, the receipt cannot get from the Visa Bureau.
 - The Yellow Receipt (VISA/STAY PERMIT/RESIDENCE PERMIT APPLICATION RECEIPT) could certify that your passport is in application temporarily (for taking a train or living in a hotel in mainland China).
 - Please take the Yellow Receipt to collect your passport at the EXIT AND ENTRY ADMINISTRATION DIVISION OF BEIJING MUNICIPAL PUBLIC SECURITY BUREAU.